

**Wisconsin AHEC System  
Board of Directors Meeting**

**Room 4201, Health Sciences Learning Center  
Madison, WI**

**Friday, April 29, 2005  
11:45 A.M. - 3:30 P.M.**

**MINUTES**

**Board Members present:** Craig Bartos (chair), Byron Crouse, Richard Barnes, Sally Cutler, Barbara Seiser, Jo Ann Swanson, Mark Thompson, Roberta Riportella

**Ex officio members present:** Joel Davidson, Marty Schaller, Nancy Sugden, Kelli Jones (by phone)

**Other AHEC Staff:** Mary Bumann, Karen Ayers, Kirstin Siemering, Cheryl Matzinger

**Guests:** Pat Remington and UW Preceptors

<b>Topic</b>	<b>Discussion</b>
<b>Call meeting to order Introductions</b>	C. Bartos called the meeting to order. Introductions were made of new AHEC program staff members. Kirstin Siemering is the new HETC/Community Health Program coordinator. She is just completing her dissertation for a doctorate in Public Health from UC-Berkley. Cheryl Matzinger, from the UW State Hygiene Lab, has accepted the position of DPH Preparedness Program coordinator.
<b>Announcements</b>	R. Barnes announced he is resigning his post on the Board and R. Riportella will be stepping down for at least a year, also. A word of appreciation and thanks was extended to both for their service on the Board.
<b>Requests for substitution of Center Directors for regional board members absent from this meeting.</b>	Motion: J. Davidson, M. Schaller and K. Jones will act as substitutes for absent members from their Centers.  Moved: S. Cutler moved.    Seconded: J. Swanson Result: Passed unanimously.
<b>Approve Agenda</b>	Motion: To approve agenda Approved unanimously.
<b>Approve 02/11/05 minutes Action/outcome</b>	Motion: To approve the Feb. 11, 2005 minutes as submitted. Approved unanimously.
<b>Review competing continuing federal AHEC grant application for 2005-06</b>	N. Sugden reviewed and refined the new objectives and incorporated them into the competing continuing AHEC grant application that was submitted March 4, 2005. An abbreviated version of the proposal was distributed. N. Sugden noted M. Schaller has put together a nice brochure showing AHEC program highlights. N. Sugden also passed around a packet from her recent meetings with members of Congress in Washington DC.
<b>Report on planning for 2005 AHEC Summer Internship Program and other summer programs</b>	K. Siemering presented an overview of the Wisconsin AHEC Community Health Internship Program (CHIP) for Summer 2005. The program begins June 6 with an orientation and training day. There are 16 applicants accepted into the program and they have been assigned to 15 different Wisconsin counties. The program provides opportunities for students to work with public health departments and other community health agencies for 6-8 weeks on research or service projects. They will also participate in seminars, workshops and Web-based educational activities.  K. Jones gave an update on Milwaukee's summer program which will run from June 13-July 22. They are looking for more students but expect to have

28-30 students. They have one small tobacco grant that will pay for one student. It was noted that we have had an increasing number of students each year. N. Sugden agreed and said funding is OK for now but eventually it will be necessary to find some local entities to help with costs.

M. Bumann stated the annual Wisconsin Express 2005 program will be May 23-27. Thirty six students divided into 6 groups will participate in week-long site activities in 6 different rural and urban sites around Wisconsin. They will see presentations, participate in community activities and interact with health care providers and community members. The site coordinators plan to have a follow-up meeting to share strategies and possibly publish experiences. C. Bartos noted a publication could be useful on the website.

J. Davidson said there are 24 students enrolled in the Southwest summer camps. They have been successful in getting additional corporate support for funding the camp activities.

M. Schaller noted Northeastern AHEC has about 20 students signed up for summer camp and also supports other camps. The cost per student is between \$200-\$225.

K. Jones also noted Milwaukee students help with other camps and support many programs.

---

<b>Information on UW Preceptorship Program</b>	B. Crouse, coordinator of the UW Preceptorship program, gave a presentation on the program for 4 <sup>th</sup> year medical students. The students are provided a community experience and an opportunity to work in a Wisconsin practice under the supervision of an experienced physician. Some of the goals are to increase the student's efficiency in patient care and to develop an understanding and awareness of the skills needed.
<b>Joint meeting with UW 4<sup>th</sup> Year Preceptors and Pat Remington concerning community health projects for students</b>	The UW Preceptors joined the AHEC Board meeting in progress. Introductions were made and P. Remington discussed the activities and options of community health projects the students in the Preceptorship program might participate in. One of the objectives is to expand knowledge of how clinical care interfaces with the public health system promoting health of the public. Preceptors might help students review the health status of the county they are working in. It was that health rankings for Wisconsin counties can be found at <a href="http://.pophealth.wisc.edu/uwphi/research/reportcards.htm">http://.pophealth.wisc.edu/uwphi/research/reportcards.htm</a> .
<b>Update on plans for October conference</b>	The AHEC HETC Program National Meeting will be held October 10-11, 2005 at the Monona Terrace Convention Center in Madison. N. Sugden noted federal funds may be used for speakers. Expected attendance could reach 200 participants.
<b>Update on WCLAH activities and additional funding received from Wisconsin Partnership Fund</b>	N. Sugden reported funding has been received for the WCLAH website. Additional funding has also been approved for the Interpreter Skills Exam.
<b>Update on contract with DPH to form Public Health Education and Training Advisory Committee (EduTRAC), and plans for collaboration on HRSA Public Health Emergency Preparedness Continuing Education grant</b>	C. Matzinger provided an update on the contract with the Department of Public Health to enter into an agreement with Wisconsin Area Health Education Center (AHEC) to form the Public Health Education and Training Advisory Committee (EdTRAC). This committee will focus on ongoing training needs for Emergency Preparedness Response by identifying needs and supporting training programs. The audiences targeted are medical care providers, local emergency response teams, local public health personnel, non-governmental public health and volunteer organizations. Local Health departments and their community partners need to link together and develop a

sufficient and competent workforce.

---

**Meeting Evaluation**

The group agreed the joint meeting with the UW Preceptors went well. There were no new announcements.

---

**Adjourn**

**Action/Outcome**

**Motion: To adjourn**

**Approved unanimously**