

**Wisconsin AHEC System  
Board of Directors Meeting**

**Room 4201, Health Sciences Learning Center  
Madison, WI**

**Friday, February 11, 2005  
11:30 A.M. - 3:30 P.M.**

**MINUTES**

**Board Members present:** Craig Bartos (chair), Robert Breslow, Byron Crouse, Warren LeMay, Sally Cutler, Peter Munoz, Barbara Seiser, (by phone), Diana Robertson (by phone), Jo Ann Swenson (by phone), Sally Lundeen (by phone).

**Ex officio members present:** Joel Davidson, Kelli Jones, Marty Schaller, Nancy Sugden

**Other AHEC Staff:** Mary Carson Bumann, Karen Ayers

<b>Topic</b>	<b>Discussion</b>
<b>Call meeting to order Introductions</b>	C. Bartos called the meeting to order. Introductions were made. New members Peter Munoz, Warren LeMay and Sally Lundeen were welcomed.
<b>Approve Agenda</b>	Motion: To approve agenda Approved unanimously.
<b>Approve 11/19/04 minutes Action/outcome</b>	Motion: To approve the Nov. 19, 2004 minutes as submitted. Approved unanimously.
<b>Board membership</b>	Tim Size has resigned his at-large seat. Suggestions for vacancies on the board should be forwarded to C. Bartos or N. Sugden. Centers are urged to select representatives to fill their vacant seats. Joining by teleconference is always a possibility if travel is difficult.
<b>Program Office Staffing</b>	N. Sugden noted that Karen Ayers had been hired to fill the Office Manager position. Kirstin Siemering will begin March 23 in the Outreach Specialist position working with the HETC, medical interpreter and public health intern programs. Recruitment is just beginning for the Public Health Training and Education coordinator position funded through the Division of Public Health.
<b>Review of budget cycle and criteria for 2005-06</b>	N. Sugden reviewed the criteria for allocation of next year's AHEC funding. The Governor's budget proposed state funding for AHEC at the same level as this year, so Centers can expect \$225,000 each for core operations.
<b>State and Federal budget updates</b>	Federal funding for 2005-06 is covered by the FY05 federal budget passed at the end of last year. Since there are more eligible Model AHEC Centers nationwide, however, each Center will have less. Centers can expect \$60-70,000 in federal funds.  Motion: To approve funding guidelines and preliminary allocations to Centers for 2005-06. Moved: P. Munoz                      Seconded: S. Cutler Result: Passed unanimously.  It was noted that M. Schaller, J. Davidson, and K. Jones are substitutes for absent board members needed to make motions.  Motion: To approve substitute board members. Moved: S. Cutler                      Seconded: W. LeMay Result: Passed unanimously.

**Report on outcome of first round of Wisconsin Partnership Fund grant awards**

N. Sugden reported the proposals scored well but didn't receive funding in this first round of grants. Centers should retool proposals for CHW programs, based on the recently submitted HETC grant and the reviewer comments and resubmit applications in the next round.

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***Informed Caring, National Library of Medicine grant to Northern AHEC***

D. Robertson (by phone) gave a PowerPoint presentation outlining the NLM grant just received by Northern AHEC. This effort will provide online access to medical and health information for nursing, allied health and public health professionals in 10 northern counties (Florence, Marinette, Oconto, Menominee, Shawano, Door Waupaca, Outagamie, Brown and Kewaunee). Northern AHEC will be collaborating closely with Northeast AHEC in the implementation of this project. It will be linked to the website [www.healthywisconsin.org](http://www.healthywisconsin.org). (See handout for details).

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***Wisconsin Academy of Rural Medicine (WARM) project***

B. Crouse, MD, Associate Dean for Rural and Community Health, provided a very detailed and informative slide presentation on the WARM project. He gave an overview of the project's proposal to improve the supply of physicians in rural Wisconsin and improve the health of rural communities. The WARM project received a planning grant from the Wisconsin Partnership Fund.

The program seeks to develop a selective admissions process to increase the number of students seeking a career in rural locations, modeled on the RMED Program admissions process. It will develop rural electives within the first two years of the curriculum and a rural track for the third and fourth years. Students would be able to fulfill all clinical requirements of the third and fourth years at regional sites. The program will also seek to promote increased opportunities for rural experiences during residency education. (See handout for further details.)

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***Interprofessional Collaborative Experience (ICE) proposal for Burdick Interdisciplinary Rural Health grant***

M. Carson Bumann provided information on a Quentin Burdick Rural Health (QBRH) grant proposal, recently submitted by the AHEC Program Office. The proposed project would implement an interprofessional health sciences education curriculum at rural training sites in Wisconsin. Sites would be provided with funding for a coordinator to manage and expand student training opportunities. There are three proposed training sites in Baraboo, Beaver Dam and Mauston with an additional 4 sites to be selected. Site coordinators will be trained and eventually take over delivery of the interprofessional curriculum.

Grant proposals will be reviewed this spring, with notification of awards in early summer.

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**HETC Renewal Grant proposal**

N. Sugden reported that this proposal was developed by Peggy Ore and initiated in four locations among populations with persistent severe unmet health needs. This continuing renewal proposal seeks to further enhance these projects and expand the use of community health worker (CHW) and peer health advisor (PHA) models to additional communities and schools. It will also provide funding for the work of the Wisconsin Coalition for Linguistic Access to Healthcare.

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**AHEC Renewal Grant proposal**

N. Sugden stated the Program Office will rewrite and circulate the AHEC Program objectives, based on the discussion at the last Board meeting and further work this morning with the Center Directors. The new objectives will be circulated for comment and will be incorporated into the AHEC continuation grant proposal due March 4

**Announcements/calendars  
updates/upcoming events**

Wisconsin Express is May 23-27.

Community Health Internship Program (CHIP) - Summer 2005 application  
deadline is April 1.

Annual AHEC Conference is October 10-12 at Monona Terrace, Madison

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**Meeting Evaluation**

The next meeting will be held on April 25, 2005 in Madison with  
building/room location to be determined. The schedule for 2005 is May 6,  
August 5 and November 4, - location to be determined.

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**Adjourn**

**Action/Outcome**

**Motion: To adjourn**  
**Approved unanimously**

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